



Royal Cross Primary School

Lancashire's school for deaf children

Royal Cross Primary School Nursery

Registration Form & Parental Contract

Elswick Rd, Preston, PR2 1NT Tel: 01772 729705.

Email bursar@royalcross.lancs.sch.uk



Required sessions: *Term time only

Child's name:	Monday	Tuesday	Wednesday	Thursday	Friday
Tick all that apply <u>Morning</u> 8:45am – 11:45am					
<u>Afternoon</u> 12:15pm – 3:15pm					
<u>All Day + lunch</u> 8:45am – 3:15pm					

All 3 & 4 year olds are entitled to 15 hour's free childcare per week (570 hours over a year) **Universal Entitlement**. Applicable from the term after your child's 3rd birthday. <https://gov.uk/help-with-childcare-costs/what-counts-approved-childcare>.

Some parents / carers are eligible for 30 hour's free childcare – the **Extended Entitlement**. This is applied for via the Digital Childcare service. If successful, please indicate your 11 digit eligibility code (beginning 500) for verification with your NI Number. 30 hour's free childcare can only be claimed the term following the date a decision is made from HMRC – ensure you apply in good time. See <https://childcarechoices.gov.uk>.

30 hours eligibility code:	
Parent / Carer National Insurance Number	

Headteacher Bev Hennefer Elswick Road Ashton Preston Lancashire PR21NT

T 01772 729705

F 01772 729866

E head@royalcross.lancs.sch.uk

W www.royalcross.lancs.sch.uk



We're working towards Artsmark
Awarded by Arts Council England



INVESTORS IN PEOPLE | Gold



Proof of Parent / Carer ID seen (passport , driving licence)	
30 hours eligibility code:	

How are you using your free hours?

Childcare provider / school name:	Universal 15 hours		Extended entitlement	
	Per week	Per year	Per week	Per year
Total hours across providers				

Declaration

I confirm that the information I have provided above is accurate & true. I authorise Royal Cross School's Nursery to claim Early Education Funding as agreed above on behalf of my child. I understand that the extended 15 hours will not be funded beyond the grace period end date & if I fall back into eligibility during the grace period a place is subject to availability following the grace period. If I wish to move my child to a new childcare provider I will give 4 weeks' notice & no transfer of funding will be available until the start of the next term.

Parent / carer with legal responsibility	Childcare provider
Signed:	Signed:
Print name:	Print name:
Date:	Date:

Headteacher Bev Hennefer Elswick Road Ashton Preston Lancashire PR21NT

T 01772 729705

F 01772 729866

E head@royalcross.lancs.sch.uk

W www.royalcross.lancs.sch.uk



We're working towards Artsmark
Awarded by Arts Council England



Medical Information

GP	Health Visitor	Other Professional
Name:	Name:	Name:
Address:	Address:	Address:
Phone number:	Phone number:	Phone number:

Other information

Has your child had their immunisations? Please list & date:
Allergies i.e. nuts, wasps, bees etc.:
Ethnicity:
Cultural / Religious requirements:
Any special equipment / resources needed:
Special Dietary requirements:
Any other information you feel in relevant to your child's welfare?

In case of emergency I give permission for any appointed staff member at Royal Cross School's Nursery to administer first aid treatment to my child. If necessary staff may accompany your child to hospital via emergency transport should the need arise.

Print name of parent / carer:	
Parent / carers signature:	Date:
Parent / carers email address:	

Headteacher Bev Hennefer Elswick Road Ashton Preston Lancashire PR21NT

T 01772 729705

F 01772 729866

E head@royalcross.lancs.sch.uk

W www.royalcross.lancs.sch.uk



We're working
towards Artsmark
Awarded by Arts
Council England



INVESTORS
IN PEOPLE | Gold



Safeguarding / Child Protection Statement for Royal Cross School's Nursery.

All children whatever their age, background, religion or family circumstances have a fundamental right to be offered care and protection by those responsible for their safety and well-being. Most of the time, this means parents and carers but when children attend nursery school the responsibility to safeguard and protect children becomes part of the job of other adults, even if only for a short time.

Royal Cross School's Nursery is required by law to safeguard & protect the interests of children placed in our care. We do this by making sure that we have staff who are trained to help any children who may be unhappy or worried, or who may be having difficulties at home.

We encourage children & parents to talk to us or to seek help, if they are worried, just as we will usually talk to parents if we are concerned about anything to do with their child. There are times when parents may need our support or advice so they can help their child. Support may be available from nursery, the local education authority and also from social services and other agencies who may also be able to offer assistance. We would not share information with these other agencies or ask them to visit you without your consent.

There may, however be occasions when staff have serious worries and believe that a child is at risk of serious harm. Our nursery, like others must follow the procedures which are laid down by the government for protecting children. In these circumstances, we must contact the local social service office and share our concern. In most circumstances, we will tell you we are doing this. In social services, there are specialised workers who would then decide how best to help & support the family. If they felt a child is in danger, these workers can also take steps to make sure the child is safe.

Within our Nursery we have policies to ensure that our staff behave properly and professionally towards the children with whom they work and so that all staff know what to do if they become worried about a child. Any parent wishing to view these documents may do so upon request. All our safeguarding policies are also available on our web site.

We take seriously our responsibility to look after the interests of your children, not just because we are required to do so by law, but also because we recognise that in order to learn and develop, children need to feel safe and secure and they need to feel valued. To this end, we recognise the importance of our role in working with you as parents and with your child.

Child Protection Nominated Officer

Bev Hennefer – Headteacher 01772 729705

Alternatively, you may contact a Lancashire Early Years Safeguarding Officer:

Lancashire County Council Schools Safeguarding service,

Room B21a

County Hall

Preston

01772 531196

Ofsted - 0300 123 1231

Headteacher Bev Hennefer Elswick Road Ashton Preston Lancashire PR21NT

T 01772 729705

F 01772 729866

E head@royalcross.lancs.sch.uk

W www.royalcross.lancs.sch.uk



Access to Information & Consent Form

I understand that the Nursery operates within the GDPR policy. I am very welcome during normal working hours to view the policies & procedures under which it runs. I am also aware that they are pleased to arrange meetings to discuss problems, children's work & records at a mutually agreeable time.

I understand any changes or cancellation to my booking requires 4 weeks' notice of which I will be charged for:

Parent / carer signature:	Date:
---------------------------	-------

I have been given a copy of the Child Protection Statement & understand that the nursery has a duty to adhere to the legal requirements. I also understand there is a copy of the nursery policies available for me to read.

Parent / carer signature:	Date:
---------------------------	-------

I understand that whilst at Royal Cross Primary School's Nursery, photographs will be taken of my child at play, to be put in their record of achievement file and may be used on display in the nursery.

Parent / carer signature:	Date:
---------------------------	-------

I understand that throughout the year students are accepted at Royal Cross Primary School's Nursery & may observe my child during their training.

Parent / carer signature:	Date:
---------------------------	-------

I understand that Royal Cross Primary School's Nursery may take children out for walks outside the premises. I give my permission for my child to be taken for walks.

Parent / carer signature:	Date:
---------------------------	-------

I give permission for my child's photo to be used on the Nursery page of Royal Cross Primary School's website. (no names will be used)

Parent / carer signature:	Date:
---------------------------	-------

I give permission for sun cream to be applied to my child.

Parent / carer signature:	Date:
---------------------------	-------

Headteacher Bev Hennefer Elswick Road Ashton Preston Lancashire PR21NT

T 01772 729705

F 01772 729866

E head@royalcross.lancs.sch.uk

W www.royalcross.lancs.sch.uk



We're working towards Artsmark
Awarded by Arts Council England

