

Nominated Governor – Health and Safety Terms of Reference (2023-2024)

1. The Health and Safety Nominated Governor is appointed by the Full Governing Body.
2. Health and Safety is a collective responsibility of the Governing Board. The Health and Safety Nominated Governor will support the Governing Board by providing an oversight of Health and Safety.
3. The key contact for the Health and Safety Nominated Governor will be the Headteacher. There may also be a need to contact the School Business Manager (SBM).
4. The key responsibilities of the Health and Safety Nominated Governor are as follows:
 - To act as a focal point for any general Health and Safety concerns that Governors may have; specific time critical items should be reported directly to the Headteacher or SBM.
 - To monitor the school's practice against its policy to ensure compliance with legislation, good practice, mitigate against risks etc.
 - To provide timely updates to Governors on compliance issues i.e., concerns identified during inspections etc.
 - To check that routine inspections are being carried out in accordance with a School Plan; this should cover items such as Play Equipment, Fire Extinguishers etc.
 - To provide feedback to the Governing Body on a Termly basis, normally at the Full Governing Body Meeting, on Health and Safety.
 - To attend Governor Training Sessions to improve their effectiveness as the Health and Safety Nominated Governor.
 - To represent the Governing Body on matters related to Health and Safety.
5. It should be noted that it is the role of the Health and Safety Nominated Governor is to support the Governing Body. The Headteacher is responsible for operational matters and as such the Health and Safety Nominated Governor should not become involved with issues that are the responsibility of the Headteacher.
6. These Terms of Reference will be reviewed annually and be approved at the Full Governing Body Meeting held in the Autumn Term of the Academic Year.